

## **EVCS SUB-COMMITTEE CHARTER**

Purpose: Acting as an ad hoc sub-committee of the Architectural Committee, it is proposed that this sub-committee be formed and approved by the HOA Board of Directors to perform the following:

- A. Review all relevant HOA governing and space allocation documents, HOA agreement with the City of San Diego and city/county/state laws and regulations as they pertain to easements, restrictions and Electric Vehicle Charging Stations for multi-unit housing associations;
- B. Review/survey HOA parking structure for potential EV Charging Station locations for use by multiple residents;
- C. Review power needs, construction/drilling considerations, equipment needs and common area space usage needs to allow for individually-metered 120W/240W/480W power lines to be located at specific deeded spaces within the parking structure;
- D. Analyze cost and time involved in complying with all regulatory, construction and equipment required to meet the above;
- E. Gather data as to how many residents currently desire EV Charging Stations;
- F. Gather data as to how many residents will desire EV Charging Stations within the next 2-3 years; and
- G. Develop and propose various options to be considered by the Board (including, but not limited to, potential short term solution, small scale rollout, full scale rollout and cost recapture and allocations to users and/or HOA).

Note: Follow-up tasks and activities (such as individual cost sharing method, actual construction/wiring/metering, individual owner application for metered station, CC&R and Rules and Regulation updated revisions, legal review, etc.) to be covered in a follow-up phase as may be established by the Board of Directors.

### **Responsibilities:**

The responsibilities of the sub-committee will be limited to gathering the data and proposing the options as outlined above to the HOA Board of Directors in a format and timeline agreed to between the sub-committee and the HOA Board of Directors.

**Membership:** The EVCS Sub-Committee shall consist of 3-5 members, with at least 1 member from the Architectural Committee. Members will be appointed by the Board of Directors at time of creation and updated at time of Annual Meeting.

**Experience:** None required.

**Meetings:** As this is a time sensitive issue, weekly meetings to be held as member availability permits. Ad hoc meetings as necessary.

**Reporting:** Sub-Committee Chair or designee to will provide meeting minutes or a monthly update summary to Management at least 10 days prior to regularly scheduled Board of Directors meetings.

**Reports to:** The EVCS sub-committee reports to the Board of Directors as determined by the Board.

**Budget and Authority:** The sub-committee does not have an assigned budget.